



Virginian Elite Soccer Tournament Electronic Team Check-In

Online check-in is required for all teams. All documents must be submitted online via GotSoccer by Friday, May 20th.

Instructions to complete Electronic Check-In:

1. Log-in to your GotSoccer team account.
2. Click on the event – Virginian Elite Soccer Tournament.
3. Click on the “Documents” tab (all the way to the right).
4. Upload the required documents.
5. Once you have uploaded the correct documents and they have been approved, a stamped approved tournament roster will be uploaded back into your team account.
6. Print this approved tournament roster and keep it with you during the tournament, along with all player passes for the team.

For instructions on how to upload documents to GotSoccer, click [HERE](#).

Required Documents to Upload for Approval

1. **Tournament Roster** –Through either USYS/US Club governing bodies. Guest players can be handwritten in on the roster.
2. **Valid Player Passes** - for every player participating in the tournament, including all guest players.
3. **Medical Release Form** –
Team Form – Only upload this document if you have all the individual player forms.
Player Form – you do NOT need to upload each individual form. You need to confirm you have these for each player in case of emergency.
4. **Permission to Travel** if applicable

Roster updates: If you need to make edits to your submitted check-in documents, you must notify the Virginian Registrar via email at melissa.belle4@gmail.com.

Failure to check-in online may result in teams being disqualified for the event.